



MASSILLON RECREATION BOARD MEETING MINUTES June 21, 2023

The Massillon Recreation Board met in regular session on June 21, 2023 at 5:00 p.m.

Board Members:

Present: Alex Wood, Mark Hickey, Dave Harding, Ted Schartiger, Moe Rickett

Absent:

Others Present: None

Staff Members:

Present: Steve Pedro, Carol Leonard, Tiana Spencer, Caroline Ferrel, Steve Yacono, Joe Pape

Acceptance of May 17, 2023 Meeting Agenda:

23-062 Mr. Hickey moved; seconded by Mr. Schartiger to approve the June 21, 2023 meeting agenda. Motion carried 5-0 by roll call vote.

May 17, 2023 Regular Meeting Minutes:

23-063 Mr. Hickey moved; seconded by Mr. Schartiger to approve May 17, 2023 Regular meeting minutes. Motion carried 5-0 by roll call vote.

Public Comments:

None

Expense Reports:

23-064 Mr. Wood moved; seconded by Mr. Schartiger to approve the May 2023 Parks and Recreation Expense report totaling \$183,181.93. Motion carried 5-0 by roll call vote.

23-065 Mr. Hickey moved; seconded by Mr. Rickett to approve the May 2023 Legends Golf Course Expense report totaling \$188,261.02. Motion carried 5-0 by roll call vote.

OLD BUSINESS:

None

NEW BUSINESS:

1. New Hires (Attachment)

23-066 Mr. Hickey moved; seconded by Mr. Schartiger to approve the new hires. Motion carried 5-0 by roll call vote.

2. Lincoln Park Restroom Project, not to exceed \$150,000.00

23-067 *Mr. Hickey moved; seconded by Mr. Schartiger to approve the Lincoln Park Restroom Project not to exceed \$150,000.00. Motion carried 5-0 by roll call vote.*

Mr. Harding: Steve

Steve Pedro: If you all would look at that packet I sent out last week, the prefabricated restrooms are in there through CXT. The two companies are right there. The reason we don't have to go out to bid is they're both under state contract with SourceWell. I've shown this to the Engineering Department, talked to Stark Parks, they bought one of these similar restrooms. I had a local contractor also give me a price on what he might think it would cost. He gave me a verbal of about \$95,000.00 but that is without fixtures, that's just the building. These are the two that we can get. You can see on there that one is \$103,000.00. We have to have a sewer line run and we have to have a water line run. The sewer line is about \$15,000.00 as of right now. Once we sign a contract with either one of these companies, more than likely CXT, they will send us the schematics for the pad, the sewer and the water lines. I'm going to talk to both companies, the water company as well to see what they can do for us.

Mr. Hickey: I just want to make sure I'm reading this correctly. You have a few quotes, one for \$103,000.00 and one for \$125,000.00

Steve Pedro: Yes sir. And they both are under state contract so we do not have to go out to bid.

Mr. Hickey: So, when you put it in for \$150,000.00, are you just leaving a little room?

Steve Pedro: Yes. We'll we have to do the water line and the sewer line. So, I'm guessing about \$30,000.00 more for that. We can lower that.

Mr. Hickey: No, no

Steve Pedro: I put that on there in case any incidentals come up and electric as well, Mr. Hickey. Electric, water, and sewer.

Mr. Wood: And these are all independent contractors?

Steve Pedro: Yes. We'll contract those out once we get the...you sign the contracts, they send the specs, the schematics for the pad where everything has to be, they come in and drop this building right on top of it.

3. LC Jones Park Restroom Project, not to exceed \$150,000.00

23-068 *Mr. Hickey moved; seconded by Mr. Wood to approve the LC Jones Park Restroom Project not to exceed \$150,000.00. Motion carried 5-0 by roll call vote.*

Mr. Harding: Steve

Steve Pedro: You know, I did call the gentlemen, Greg from CXT. I asked him if we got a discount if we would purchase two of them. He said, unfortunately, we cannot do that. It will be the same building for both parks.

Mr. Hickey: Same procedure?

Steve Pedro: Yes.

Mr. Hickey: Water line, sewer and all that?

Steve Pedro: Yes, sir. Now, I think the one at Lincoln may be a little bit longer of a run for the sewer so that could change a little bit from what he told me before. Again, that's why that price is in there.

Mr. Wood: You have said this, how many bids?

Steve Pedro: We have two. They are pre-fabricated buildings and since they are under state contract, we do not have to go out and bid for them, we do the bid process

Mr. Wood: These have the fixtures?

Steve Pedro: Yes, they are all included in that. Yes, those are in these units. The one that I had a local guy, it was actually Dutch Valley. He gave me a price, a verbal, like \$94,000.00-\$95,000.00 but that didn't include toilets, sinks, etc. So, this gives us everything except the sewer, water, and electric.

Mr. Hickey: Concrete not included?

Steve Pedro: No. Concrete is not included in that price. But, they will come in and drop it. I had engineering look at the streets. It's a little tight up there in the projects but they measured. They said they can get a truck in there with a crane. They bring it and drop this thing off from a flat bed and set it right on top of it.

Mr. Rickett: Where are you going to put it at Jones?

Steve Pedro: If you are looking at the pavilion, it will be to the left. That is the shortest run from the restroom there. At one time we talked about putting it at the bottom, near the basketball courts somewhere. It's just not practical for the sewer line. It would be a lot of money to get down there, so we'll put it on top. These have time locks on them. They are going to lock every night at any time we want. Going forward, I think we need to do that.

Mr. Rickett: What's the cost to repair these time locks?

Steve Pedro: Well, if you look at the price of the lock, I guess if you had to replace it...let me find the number.

Mr. Rickett: No, I'm just saying, it's going to come down to that.

Steve Pedro: I think it's a great thing to have. If it does get broke, then we have to decide if we want to replace it with that or not.

Mr. Rickett: Those are pretty convenient

Steve Pedro: Yes. Rick from Stark Parks recommended that. He said they haven't had any issues and it hasn't been a bad summer.

Mr. Rickett: Are we voting on these separate?

Mr. Harding: We approved the first one already. This is the second one.

Mr. Rickett: Okay

Mr. Hickey: One is at Parks (Lincoln) and one is at Jones

Mr. Rickett: Okay

4. Lincoln Park Pavilion Project, not to exceed \$49,900.00

23-069 *Mr. Wood moved; seconded by Mr. Schartiger to approve the Lincoln Park Pavilion Project not to exceed \$49,900.00. Motion carried 5-0 by roll call vote.*

Mr. Harding: Steve

Steve Pedro: Again, you have three quotes there for a pavilion. One is from DWA, the other one is from Snyder, and then we had an Amish gentleman come in a lot less, to get exactly what we asked for. Again, DWA and Snyder both under state contract, but then this gentleman came in under \$50,000.00 anyway so again, we don't have to do the bid process. You can see \$47,500.00. I just need to get with him and set a schedule.

Mr. Harding: That is an enormous difference

Steve Pedro: Yes. We went through our normal recreation people and I'm sure they do a great job but when this guy came in at this price, I had to call him. We talked several times. I asked him if he was sure this is the price. He said that is the price.

Mr. Wood: It may be the reason why they are so cheap because they were recommended

Steve Pedro: They might have 20 people. Someone did recommend this gentleman to me. He had a pavilion built down on 241 and I stopped and talked to him. Now this does not include the concrete. You'll see that on the next item.

5. Pavilion concrete, not to exceed \$17,000.00

23-070 *Mr. Hickey moved; seconded by Mr. Schartiger to approve the Pavilion concrete not to exceed \$17,000.00. Motion carried 5-0 by roll call vote.*

Mr. Harding: Steve

Steve Pedro: I received an updated quote yesterday afternoon after I sent it out. I have one quote received right now at \$14,000.00. I have a verbal for \$15,600.00. I'll get that other quote before we move forward and I'll make sure you all get those. I'll send them to you before we sign anything, but we do have a price right now at \$14,000.00 and a text message the guy sent me for \$15,600.00. As soon as I receive that copy, I will send that to you so you can at least see we are receiving the quotes.

Mr. Hickey: And, who are those two quotes from?

Steve Pedro: All Ohio Contracting and Absolute Concrete.

Mr. Hickey: Who is the one for \$14,000.00?

Steve Pedro: All Ohio

6. **Memorial wall construction at Lawndale Park, not to exceed \$9,000.00 (Attachment)**
23-071 Mr. Hickey moved; seconded by Mr. Schartiger to approve the Memorial wall construction at Lawndale Park not to exceed \$9,000.00. Motion carried 5-0 by roll call vote.

Mr. Harding: Steve

Steve Pedro: This is part of a project that we are having money donated to. We have two quotes here, one from Beaver and one from Dutch Valley Stone. We'd like to get moving forward with that. The basketball courts have been resurfaced, the basketball hoops are up. We are just waiting on the striping. Did they come out today, Joe?

Joe Pape: Tomorrow and Friday

Steve Pedro: Our part is almost done then we will talk about further how we are going to put some sidewalks in up there for handicap accessibility.

Mr. Wood: We got an \$11,000.00 donation?

Steve Pedro: Yes, we received a donation of \$11,000.00. That is going to take care of this and the gaga pit we talked about...the circle/octagon pit that kids can play in

Mr. Rickett: This is the memorial?

Steve Pedro: Yes, the memorial, Jake Brown

Mr. Rickett: What are the two quotes you got?

Steve Pedro: Dutch Valley Stone and Beaver Excavating

Mr. Rickett: Did he said Dutch Brown?

Steve Pedro: No, no. Jake. This is the child that died. The one we had the family here. Julie talked to them. They've done a great job so far. They raised \$11,000.00 and I think they have some more coming here soon that will take care of next month. We got this done, the playground mulch is done, so we've really moved ahead with this.

Mr. Wood: Is there any stipulation...what happens to the surplus? You received \$11,000.00 and you only spend \$9,000.00

Steve Pedro: The other will be for the gaga pit and the concrete. There's not going to be any surplus. Whatever they raise, we will spend on whatever we want to do to add to it

Mr. Wood: Is that part of the protocol? You have to spend the entire donation?

Steve Pedro: Yeah, we should spend everything that is donated, yes.

**7. Massillon Museum Island Party Liquor Permit at Duncan Plaza on 7/14/2023
(Attachment)**

23-072 Mr. Wood moved; seconded by Mr. Schartiger to approve the Massillon Museum Island Party Liquor Permit at Duncan Plaza on 7/14/2023. Motion carried 3-2 by roll call vote. Mr. Hickey and Mr. Rickett voted against.

Mr. Harding: Steve

Steve Pedro: As you can see, the letter is a request of what they did last year. We did pass the ordinance last year stating that alcohol is prohibited except at Duncan Plaza upon Rec Board approval. That's why they requested this.

Mr. Hickey: I do have a question, if this is a Massillon Museum event, why do they need our approval?

Steve Pedro: Because they are using the plaza as well

Mr. Hickey: So, you are saying, any time someone uses the plaza, they need our approval?

Steve Pedro: If they are going to have liquor

Mr. Hickey: Why just liquor? We are only voting on liquor issues now?

Steve Pedro: Well no, we are voting on this. We agreed to let them schedule things down there

Mr. Hickey: Is that the only time we vote on

Steve Pedro: Probably, I don't think there would be anything else that would be in conflict

Mr. Hickey: Nobody has to come to us for field rental or anything like that?

Steve Pedro: Absolutely. We decided last year that the city could schedule events at Duncan Plaza. I don't know if they are doing the Farmer's Market but they have that 720 Market coming up

Mr. Hickey: You didn't even let the Board know about that

Steve Pedro: I just found out about it two days ago

Mr. Hickey: Well, they've been advertising it

Steve Pedro: I honestly didn't know when it was. I thought we weren't voting on those things, from last year

Mr. Hickey: Well, that didn't get approved. I thought motion did not approve

Mr. Harding: It did, we passed it

Mr. Rickett: When was that last year, Steve?

Steve Pedro: It would have had to be in May or June when we started the whole process

Mr. Rickett: We should have record of it to see if it did pass or not just to check. I mean it shouldn't be hard to go back into the computer

Mr. Hickey: So, we only vote on Duncan Plaza if they are having liquor? Is that correct?

Steve Pedro: We aren't allowed to have liquor anywhere else

Mr. Hickey: But, that is the only time we vote on Duncan Plaza?

Steve Pedro: Yes

Mr. Rickett: We still don't have the agreement with the City, do we?

Steve Pedro: It didn't pass, it went 2-2

Mr. Hickey: So, let me ask you this. Do they have to pay a fee to use Duncan Plaza?

Steve Pedro: No

Mr. Hickey: Well, let me ask you this. We had to pay the City to have some of our park roads paved. Why did we have to pay the City to have our parks road paved but we give them this for free? Can I ask you that?

Steve Pedro: Yes, you can ask me that. Mr. Hickey, when we did this last year, the same one, we decided they could schedule things and we were going to vote only

Mr. Rickett: But they were going to the Plaza at that time

Steve Pedro: We didn't pass that

Mr. Rickett: The Mayor said she didn't want tables and chairs. She wanted it open ended

Steve Pedro: They still want it from what I understand

Mr. Hickey: Let me move on to the next issue. Who has the liquor liability for this situation?

Steve Pedro: The Museum

Mr. Hickey: The Museum has the liquor liability?

Steve Pedro: Yes, sir

Mr. Hickey: Did you get the event showing they do have a liquor license?

Steve Pedro: They just applied for it

Mr. Harding: I was on their Board for a number of years, they have one

Mr. Hickey: Okay. Does that extend to Duncan Plaza?

Steve Pedro: It extends for their liquor license from the Law Department. There is no liability on us

Mr. Hickey: None?

Steve Pedro: There is no additional liability because an event is being held

Mr. Hickey: So, when you had this conversation with me on June 13th, did you get my questions answered?

Steve Pedro: That was the question

Mr. Hickey: That was the question?

Steve Pedro: That was the question. You asked about insurance and liability

Mr. Hickey: Right, and there's no liability on us?

Steve Pedro: There's no liability on us

Mr. Hickey: Just for the record, we had a conversation on June 13th regarding the liquor liability and you are saying the Museum is responsible for the liquor liability and we have no liability whatsoever at Duncan Plaza?

Steve Pedro: Absolutely, for this. It's their event.

Mr. Wood: They do this every year, right?

Steve Pedro: Yes

Mr. Wood: What were the conditions last year when they did it?

Steve Pedro: I believe we did the same thing. At that time, and please help me if I'm wrong, in April or May, the question was brought up about liquor license so we passed an ordinance. We voted then council passed an ordinance stating...there is already an ordinance stating there is no liquor in the parks. We changed that, no liquor in the parks except Duncan Plaza upon approval of the Rec Board.

Mr. Hickey: I'm good

8. Rental Liquor Permit at the Legends on 7/21/2023

23-073 *Mr. Hickey moved; seconded by Mr. Wood to approve the Rental Liquor Permit at the Legends on 7/21/2023. Motion carried 5-0 by roll call vote.*

Mr. Harding: Steve

Steve Pedro: This is a rental at the Legends. It's a political event for a gentleman that is running for a political office in Perry Township. He's renting the tent. With that being sent, the first thing I did was call the Law Department and confirm they could have a political event at the Legends. They all said yes. I talked to a couple Board members and I think we all agreed that we've had others there. With that being said, they cannot buy our liquor because it is a political event is what I was told. He has to get his own one-day permit that is similar to the last one we just did. There is no responsibility on us other than any negligence at our facility. He has to file for a one-day liquor permit. If he gets the permit, he can have the event.

Mr. Rickett: I would put that in the motion then, pending on the liquor permit

Steve Pedro: Yeah, in the ordinance, it states, let me read it "Approval of the Rec Board should be on a case by case basis and shall only be granted in conjunction with the confirmation of all other required permits, insurances, security provisions as required by local and state liquor laws". So, if on the 21st he doesn't have his liquor permit, he can't have the event.

Mr. Rickett: Okay. That's all I have

Steve Pedro: That's what is on the ordinance

Mr. Rickett: Can we put that in the motion, please?

Steve Pedro: I...sure

Mr. Rickett: Just asking to CYA ourselves

Mr. Harding: The rental liquor permit at the Legends on July 21, 2023 if all required permits

Mr. Hickey: How about if I make it simpler...Liquor permit required by 7/21/2023. Would that be good? Make it simple and sweet?

Steve Pedro: Yes

Mr. Rickett: They shouldn't have a problem getting one with the State getting one

Mr. Hickey: So, liquor permit is required by 7/21/2023. And you did get my questions answered that we have no responsibility. The Law Director said that?

Steve Pedro: Yes

Mr. Hickey: No problem

Steve Pedro: He used the words if there was negligence on our part at our facility, that would be the only thing

Mr. Hickey: I'm good

BOARD REPORTS:

Board Reports were submitted by:

- 1. Parks: Joe Pape**
- 2. The Legends – Carrie Lowry**
- 3. Senior Center – Caroline Ferrell**
- 4. Recreation – Tiana Spencer**
- 5. Director's Report: Steve Pedro**

Mr. Harding: Very good. If there is nothing else, roll call please.

There being no further business, the meeting adjourned at 5:33 pm. The next scheduled regular meeting will be on Wednesday, July 19, 2023 at 5:00 pm at the Massillon Recreation Center.

Transcribed By: *Carol Leonard, Office Manager*